Start Here

**Applicant** Completes Plan Review

**Applicant** Completes Plan Review with Payment

**Sanitarian** Reviews Plans

- Plans Denied
- Plans Approved

**Applicant** Revises and Resubmits Plans

- Alterations from Approved Plan

**Applicant** Constructs Facility According to Approved Plans

**Applicant** Contacts EHS at least 5 days Prior to Opening for a Preopening Inspection

**Inspection** Fails

**Applicant** Corrects Deficiencies

**Inspection** Passes

**Sanitarian** Conducts a Preopening Inspection

**Applicant** Pays for License and Completes License Application with **Sanitarian**

(Establishment may Open only after Application is Signed by the Sanitarian)

**Signed Application and Payment Submitted to State**

Applicant Receives License from State (renewed annually)

**Figure 1.**