Call to Order
Interim Chairperson Tamalee St. James Robinson called the meeting to order at 1:02pm

Attendance

Introduction of New Board of Health Members
Introduction of Nursing Students

Election of Chair
MOTION  Bill Burg to approve the nomination of St. James Robinson for Chairperson
SECOND  Pamela Holmquist  MOTION CARRIED

Election of Vice-Chair
MOTION  St. James Robinson to approve the nomination of Burg for Vice-Chairperson
SECOND  Holmquist  MOTION CARRIED

Approval of Agenda
MOTION  Burg to approve the meeting agenda
SECOND  Roger Noble  MOTION CARRIED

Approval of Minutes of December 19, 2019 Regular Meeting
MOTION  Burg to approve the minutes of the December 19, 2019 meeting.
SECOND  Noble  MOTION CARRIED

Flathead County Rabies Control Program – ACTION REQUIRED
MOTION  Burg to approve the changes to the Flathead County Rabies Control Program
SECOND  Annie Bukachek  MOTION CARRIED

Strategic Plan – ACTION REQUIRED
MOTION  Ronalee Skees to approve the Strategic Plan
SECOND  Burg  MOTION CARRIED

Citizen Comments
There were no Citizen comments.

Departmental Reports

Community Health
Lisa Dennison reporting for Community Health
- There was one confirmed norovirus outbreak in an assisted living facility, which began at the end of December and ended January 10. The facility did a great job cancelling their activities, implementing mitigation measures and communicating. The cases comprised of 21 residents and 3 staff members.
- There were three hospitalized cases of Influenza with all three being over the age of 65. Two of the cases were influenza type B and one was influenza type A. All three of the cases had underlying health conditions.
- One new HIV case was reported. The Communicable Disease staff is continuing to investigate the case and follow-up with any contacts.
- During the last month the Communicable Disease nurses visited surveillance partners to distribute communicable disease reporting packets and to ensure everyone was aware that latent tuberculosis was now reportable.
WIC
Kerry Nuckles reported for WIC
- WIC numbers are holding steady.

Home Visiting
Holly Jordt reported for Home Visiting
- Jordt described the various programs under the Home Visiting umbrella for the new Board members.
- There wasn’t a significant change in December’s caseloads. January’s enrollment has increased significantly with 12 enrollments so far this week.
- Referral waiting list is now at zero with clients on the list still interested being enrolled and those that feel they no longer need services being removed.
- The Community Health Improvement Plan (CHIP) team met last week and discussed the mapping of child and adolescent behavioral health services in Flathead County. The CHIP team is also working on improving Maternal Mental Health (MMH). A coalition has been created that is working on priorities concerning increasing awareness of perinatal mood and anxiety disorders, getting providers to do routine screenings for those conditions and creating a referral resource guide.
- The Screening, Brief Intervention & Referral to Treatment (SBIRT) Project, in collaboration with Kalispell Regional Hospital, Intermountain, Flathead Community Health Center, a local School District 5 School and Flathead City-County Health Department, is moving forward to adopt routine screening, in the next school year, for every student enrolled in one local high school setting.
- Jordt discussed the Housing Mapping Project. The next housing meeting will be held Friday, February 28th, from 10am to 12pm in Conference Rooms A & B and everyone is invited to participate.
- CONNECT is continuing to bring in new providers. There are 57 providers currently enrolled with a goal of 70 providers enrolled by June 2020. There will be a CONNECT Celebration in the South Campus Conference Room Friday, February 21st, from 9:30-11:00am and everyone is invited.

Environmental Health
Christine Hughes reported for Environmental Health
- In December there were 35 septic applications received, 32 permits issued, 14 sites evaluated, 11 sites reviewed and 39 systems inspected.
- The Food and Consumer program has received 36 plan reviews with 30 being for tourist homes.
- Environmental Health received 14 subdivision applications and kept 7.
- Hughes described the different components of the Time Study completed and the approximate hours used by the sanitarians for each component during the study. They received approval to hire a full-time Environmental Health Tech, who will perform duties that do not require a Registered Sanitarian degree. These duties include air quality, complaints and septic system final inspections.

Flathead Community Health Center
No report available for Flathead Community Health Center
Family Planning
Mandie Fleming reported for Family Planning

- Family Planning monthly visits are holding steady with an average of 251 visits a month. In 2019 there was a 5% increase in visits. This is the first time in 10 years they have seen an increase in visits over previous years.
- They have been working to increase outreach efforts towards people who are at increased risk for contracting HIV and Hepatitis C. They provided 272 rapid tests in 2019, a 40% increase, compared to 163 in 2018. They also increased their Hepatitis C testing by 33%. 30% of those tested identified at Injected Drug Users (IDU) and 20% as Men having Sex with Men (MSM). They have not identified any new cases of HIV but of the 26 cases identified in Montana in 2019 more than a third identified IDU indicating they are targeting the right groups.
- The Syringe Exchange Program had 28 visits and 3 new participants in December with a 73% return rate for syringes. Two individuals were referred to substance use treatment, 22 referrals were made to healthcare and 3 to behavioral health services.

Health Promotion
Jennifer Rankosky reported for Health Promotion

- At the end of the second quarter, cancer screenings were at 43%. This is due, in part, to increased collaborative efforts with Family Planning and Lake County entities to increase access to breast and cervical screenings.
- Winter Warm-up is being held January 31st at the Gateway Community Center.
- Public Health Emergency Preparedness is working closely with Kalispell Regional Hospital, North Valley Hospital, EMS and Glacier Park International Airport on a mass-casualty exercise being held at the airport in April.
- Malia Freeman discussed the bill signed by President Trump on December 20th making it illegal for anyone under the age of 21 to buy tobacco products.

Home Health
Courtney Gwiazdon reported for Home Health

- They had 38 consults in December with 3 referrals declining home health. In January there have been 18 consults so far. Active patient census as of today is 82 with 2 pending referrals.
- There was a total of 667 visits for December. They continue to see a mix of consults between nursing and PT/OT.
- Referrals remain widespread through assisted living facilities, skilled nursing facilities, physician offices and hospitals.
- Electronic medical record updates are continuing with patches for the new system.

Animal Shelter
Cliff Bennett reported for the Animal Shelter

- Animal numbers are currently low. They are seeing a higher percentage of kittens as compared to the last several months.
- Working on budget for FY 2021, along with funding shelter improvements using funds from three large bequests received at the end of calendar year 2019.
- Bennett gave an overview of the history of the shelter which opened in 1983 at the Flathead County Landfill. The first fifteen years of operation was marked with high euthanasia rates
due to lack of shelter space. The shelter moved to its current location in 1998 and in 2008, the Flathead City-County Health Department assumed oversight and administration of the Shelter using modern shelter medicine, hygiene and housing methods accepted by industry experts and standards.

**Mosquito District**
Hanson reported for the Mosquito District

- The Discharge Management Plan has been updated and Jake Rubow will be presenting at the February meeting for approval.

**Financial Report**
Kirk Zander reported on the Financial Report

- The cash balance at the end of December is just over $1.28 million. The revenue of $200K was received this month which largely contributed to the overall increase from last month.
- Revenues and expenses are currently in line with the budget and look good.
- The Health Department has budgeted for various capital projects through June and remains on track to fund those projects as outlined in the county’s CIP budget.
- Home Health cash balance is just over $182K. This represents a cash balance decrease of approximately $38K since the start of the current fiscal year.

**Health Officer’s Report**
Hanson reported on the Health Officer’s Report

- The Year Three Annual Report to the National Public Health Accreditation Board was submitted.
- The Flathead County budget process kicked off at the beginning of January. A Finance Committee meeting will be scheduled in March.

**Follow-up Items**
Hansen reported on the Follow-up Items

- Flathead County been putting together two grant application proposing a preliminary engineering report to study septage disposal in Flathead County. These will be submitted in January (pending County Commissioner approval)

**Committee Reports**
There were no committee reports.

**Other Business**
There was no other business.

**Board Member Comments**
Holmquist wanted to welcome the new board members and congratulate the new chair and vice-chair.

**Adjournment**
The meeting adjourned at 2:52.

Transcribed by Nikki Bishop