Members Present | Members Absent | Others
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Annie Bukacek, MD (1:03pm) | Kyle Waterman, City Representative | Cliff Bennett
Bill Burg, CPA | | Jillian Boll
Pamela Holmquist, Commissioner | | Lisa Dennison
Ardis Larsen | | Lindsay Douglas
Michael Nicosia | | Lauren England
Roger Noble, PG (1:02pm) | | Courtney Gwiazdon
Ronalee Skees | | Hillary Hanson
Tamalee St James Robinson | | Christine Hughes

Call to Order
Chairperson Tamalee St James Robinson called the meeting to order at 1:02pm

Attendance

Approval of Agenda
MOTION Bill Burg to approve the meeting agenda.
SECOND Ronalee Skees
MOTION CARRIED

Approval of Minutes of January 16, 2020 Regular Meeting
MOTION Burg to approve the minutes of the January 16, 2020 meeting.
SECOND Skees
MOTION CARRIED

Citizen Comments
There were no Citizen comments.

Solid Waste Board – ACTION REQUIRED
MOTION Pamela Holmquist to approve the appointment of Roger Noble to the Solid Waste Board.
SECOND Burg
MOTION CARRIED

Schedule of Fees – Environmental Health – ACTION REQUIRED
MOTION Noble to approve the changes to the Environmental Health Schedule of Fees.  
SECOND Burg  MOTION CARRIED 

Pesticide Discharge Management Plan – ACTION REQUIRED  
MOTION Burg to approve the changes to the Pesticide Discharge Management Plan  
SECOND Skees  MOTION CARRIED 

Departmental Reports 

Community Health  
Lisa Dennison reported for Community Health  
• Reported two Norovirus outbreaks in facilities in January. Both implemented preventative measures quickly and communicated regularly with Community Health Services. There was one case of Lyme disease that was contracted out of state. There were five cases of hospitalized Influenza A, with four of those cases being over 60 and three of the cases were unvaccinated.  
• There were a total of 471 cases of Influenza reported so far this year. 226 of these cases were type A and 246 cases were type B.  
• The Health Department has been following the Coronavirus (COVID-19) situation closely and preparing. The processes developed for the Ebola response and monitoring have been adapted for this situation and there has been regular communication the hospitals and local providers.  
• Every few months the Immunization Program goes to the Jail for a clinic and this last Tuesday they vaccinated 26 inmates and gave 65 immunizations.  

WIC  
Hillary Hanson reported for WIC  
• January numbers remain steady. The Hungry Horse clinic is on hold until the staff is back to full strength.  

Home Visiting  
Holly Jordt reported for Home Visiting  
• Caseloads are starting to turn around with Parents as Teachers at 91%, SafeCare is at 81%, the Asthma program is at 80% and the Healthy Young Parent program holds steady at 100%.  
• January had 20 incoming referrals with 8 of these being enrolled. They did outreach to 7 agencies and received referrals from three of these agencies.  
• Home Visiting participated in Winter Warm-up which took place January 31st and saw over 100 individuals.  
• The Housing Next Steps meeting is scheduled for Friday, February 28th from 10 to 12.  
• The CONNECT Celebration is being held in the South Campus conference room tomorrow from 9:30-11am to brainstorm and discuss how continued growth of CONNECT meets community goals.  

Environmental Health  
Christine Hughes reported for Environmental Health
January was a full month with Hughes and Jesse Green attending the Wedding Fair event and inspecting several food vendors.

- They received 37 new Food and Consumer plan reviews in January, 26 of which were tourist home applications. There was only 1 poor score with a C+. The critical issues were cold holding, improper cooling and missing thermometers. Re-inspection on February 7th showed that all items had been corrected.
- There were 36 new septic applications in January compared to 21 last year.

Flathead Community Health Center
Mary Sterhan reported for Flathead Community Health Center
- The Flathead Community Health Center (FCHC) just completed mandatory annual reporting to the Federal Government. The report showed that they served a total of 8,158 patients in 2019 which was up from 7,954 patients in 2018. They did 28,000 visits with these patients, which was an increase of about 3,600 from the previous year.
- FCHC is close to launching a new Outpatient Behavioral Therapy program in three selected schools in partnership with Intermountain.

Family Planning
Mary Sterhan reported for Family Planning
- Family Planning volume remains steady. January was busy with presentations at the local schools. They received additional grant funding which they plan to use on expenditures for extra inventory to create relief for next year’s budget and limited promotional activities.
- Syringe Exchange program remains steady.

Health Promotion
Jennifer Rankosky reported for Health Promotion
- There were approximately 800 people served during the Winter Warm-up event which was held on January 31st at the Gateway Community Center. Lindsey Douglas, the CDC Associate, did 134 Point-in-Time surveys during this event.
- The Cancer Screening program has been busy with outreach in Lake County with a Women for Wellness event scheduled in May at the Salish and Kootenai College.
- Malia Freeman, the Tobacco Health Promotion Specialist, has been doing outreach in the schools throughout the year providing vaping and tobacco information.

Home Health
Courtney Gwiazdon reported for Home Health
- There were 40 consults in January with 5 declining home health. There have been 21 consults in February so far. Active patient census for today is 74 with 4 pending referrals.
- The total number of visits in January was 710.
- Referrals remain widespread through assisted living facilities, skilled nursing facilities and MD offices with a small decline noted from both hospitals.
- EMR updates are continuing with patches for the new system set for this weekend.

Animal Shelter
Cliff Bennett reported for the Animal Shelter
• An additional Cat Intake category has been added to the shelter report. Entitled “Service In”, this category is for cats destined for the “Barn Cats” program. The corresponding outcome, “Return to Field”, has been in the report since the program’s inception.
• Dog intake numbers for February are high compared to previous months. Tenants seeking pet-friendly rentals seem to be facing increasing difficulties. The shelter is looking at taking a pro-active approach on creating a plan to incentivize landlords who are reluctant to rent to pet-owning tenants.

Mosquito District
Jake Rubow reported for the Mosquito District
• Both of the seasonal Technician positions have been filled.
• They are working with landowners in the Lower Valley area to map new sites where they are seeing activity due to the high groundwater table. They anticipate increased requests for service in this area.

Financial Report
Kirk Zander reported on the Financial Report
• Revenues and Expenses are currently in line with the budget and look good. Revenues in Immunization and Environmental Health departments continue to be strong, up 40% and 19% respectively over last year at this time. Overall Health Fund expenditures are slightly over budget due to Immunization supply purchases that are related to the large increase in Immunization revenue. In addition, the annual insurance payment for property, auto and general liability contributed to that overage.
• The Health Department has budgeted for various capital projects through June and remains on track to fund those projects as outlined in the county’s CIP budget.
• An unexpected boiler replacement for the Earl Bennett building will cost $50K and funds are available in CIP fund to pay for this.
• The Home Health cash balance is just over $158K. This represents a cash balance decrease of approximately $62K since the start of the current fiscal year.
• Accounts Receivable balance was $298K at the end of January unchanged from the end of December.

Health Officer’s Report
Hanson reported on the Health Officer’s Report
• The Montana Department of Environmental Quality approved raising the fees paid to the subdivision program by 25% effective March 1st. We anticipate this will increase the revenue we generate from this program.

Follow-up Items
There were no Follow-up Items

Committee Reports
There were no committee reports.

Other Business
There was no other business.
Board Member Comments

- Burg offered free symphony tickets for this weekend’s performance at Flathead High School to anyone who wanted them.
- Ardis Larsen wanted Annie Bukacek to know that she appreciated the email she sent to the Board explaining the Coronavirus.

Adjournment
The meeting adjourned at 2:09.

Transcribed by Nikki Bishop