

Flathead City-County Health Department

Retail Food/Beverage Establishment Plan Review

-- Catering Addendum --



Verified? <i>Office use only</i>	#	Item (explain in detail)	Y	N	NA
	1	Will food be prepared for off-site service (not including delivery only) at events such as weddings, graduation parties, business meeting, etc.? NOTE: Serving food to the general public at events such as a farmers market or art in the park does not constitute catering – this activity must be separately licensed as either a mobile or temporary food operation. If no, this addendum does not need to be completed.	<input type="checkbox"/>	<input type="checkbox"/>	
	2	Have you included a catering menu with our application? A catering menu will be required before a catering endorsement can be approved.	<input type="checkbox"/>		
	3	What equipment will be used to store food while in transit to the service location? _____			
	4	What time/temperature controls will be in place for food in transit and during service? <input type="checkbox"/> time control (attach a written time control procedure), <u>OR</u> <input type="checkbox"/> temperature control (list all hot and cold holding equipment to be used) _____			
	5	How will hand washing be accomplished at the service site – consider events that may not have sinks where service takes place (describe hand washing equipment)? _____			
	6	What steps will be taken to ensure that clean and sanitized dishes and utensils are used throughout service at the event (i.e. What if events last longer than 4 hours? What if a serving utensil is dropped on the floor, will utensils periodically be traded out, etc.)? _____			